

Student CM-91



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February 11, 2016

TO: Dr. Andrew Hippisley, Chair University Senate

FROM: Cleophus V. Price, Assistant Dean, Graduate Academic Services,  
The Graduate School

SUBJECT: Degree cards not handled correctly

1. Student Name: [REDACTED], MA, ARAD
2. Student applied for a Summer 2015 degree
3. The application for degree card was moved to Fall 2015 by Graduate School Staff
4. Graduate School Staff moved the card as the student was not enrolled in the following term and would not have been able to apply online.
5. The wrong calendar year was chosen when entering the new information
6. The student did not appear on subsequent degree processing lists
7. The error was not caught until a student notified the Graduate School
8. Due to the aforementioned administrative error, the Graduate School does not feel [REDACTED] should be penalized in any way.
9. The student should be awarded Fall 2015 degree.

see  
blue.

## Brothers, Sheila C

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**From:** Cooper, Sean R  
**Sent:** Thursday, March 17, 2016 1:09 PM  
**To:** Brothers, Sheila C  
**Subject:** RE: Additional Admin Errors/Degree List Additions (CM-91)

The appeal for CM-91 provides accurate statements regarding the existence of prior degree applications that were copied/moved to a presumably wrong term, as the application was last moved to a *prior* term/year (fall 2014). Logic would suggest they should have been moved to fall 2015 based on the prior existing applications.

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**Sean Cooper, Ed.S. | Senior Associate Registrar | University of Kentucky**

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**From:** Brothers, Sheila C  
**Sent:** Wednesday, March 16, 2016 2:47 PM  
**To:** Cooper, Sean R  
**Subject:** Additional Admin Errors/Degree List Additions

Hi, Sean. I have two more, from the Grad School. Do you mind taking a look at these?

Sheila

*Sheila Brothers*  
Staff Representative to the Board of Trustees  
*Office of the Senate Council*  
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